University of California Education Abroad Program
UC Paris Global Cities Urban Realities

Paris as 1st city spring 2019

Academic Handbook



UCEAP

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Program Overview

The Global Cities Urban Realities Program is the creation of faculty and administrators at the University of California. It is designed to introduce students to the complex social, political and economic issues brought about by immigration, increasing diversity and urban conflict in Paris and London. The program is intended as a rewarding experience abroad for students interested in exploring the challenges faced by these exciting and dynamic European capitals.

Living abroad was so enriching! -Former program participant.

- Five-week, team-taught City and Language course provides students with the tools they need to survive in their French language environment and to understand the historical markers in the city that trace the development of French identity. Instruction in English and French.
- Five-week Content courses in the humanities and social sciences are taught in English.

 **CITY AND LANGUAGE COURSE** 3 UC quarter, 2 semester units	Students take **one lower-division City and Language** course during the five-week quarter. The Language portion of the course, "Unlocking French," generally meets one day per week for two-hour class sessions. The City portion of the course, "Pursuing Paris," generally meets twice per week, with one lecture and one visit per week.
 **CONTENT COURSE** 4.5 UC quarter, 3 semester units	Students take **one* upper-division Content** course during the five-week quarter. Content courses generally meet two days per week for three-hour class sessions. *Students who wish to do so may take two content courses (first city only).

Program Features



Welcome! Meet and mingle over pastries and mint tea with your peers and instructors in a beautiful setting at the Tea Room of the Paris Mosque!



See Paris from a different perspective on a boat tour!



Enter into a fairytale on a day trip to the beautiful Renaissance château of Chantilly

I really got to see how the city breathes and lives in its own way, and that was really special! - *Former program participant.*

UCEAP Program Policies and Protocols

Attendance Policy

- Attendance is expected in all course meetings, course-related activities and visits/excursions.
- Plan to arrive on time to all course meetings. You will be marked absent if you are not present at the start of class. You will also be marked absent if you skip out early.
- Absences will adversely affect course participation grades.
  You will be required to meet with the Academic Director if it is determined that your lack of participation in a course has a negative impact on the other students in the class (e.g., group presentations). When appropriate, the Academic Director will confer with UCEAP on disciplinary measures to take, including probation and dismissal from the program.

No MAKE-UPS for missed work: if a student is absent on a day when there is some form of assessment (quiz, written or oral exam, test, etc.), there will be no make-up quizzes or exams given.

No LATE ASSIGNMENTS: due to the intensive nature of the program, no late assignments will be accepted and no extensions will be granted.

No GUESTS are allowed to participate in any UCEAP courses or site visits.

Add/Drop Policy

- Adding or dropping courses is not an option for any UCEAP Paris Program.

Pass/No Pass Policy

- All courses on this program must be taken for a letter grade. P/NP grading is not available.

Study List Protocol and Transferring Units

- Your study list is the list of courses that will be used to transfer units and grades to your home campus. It is located in your MyEAP space.
- Students are responsible for completing their study lists when prompted by the Study Center.
- All units earned will transfer to UC. Your home campus and major/minor departments will determine how courses fulfill specific requirements. **Students are advised to keep graded work, as it may be requested to accompany a petition for fulfilling a requirement on the home campus.**

This program really gave me a sense of "the Real Paris," something I never would have seen without the help of my instructors - Former program participant.

Grade Reporting Protocol

- Students should allow up to ninety days after the end of the program for their grades to appear on their transcripts. For more information on grade reporting, please consult the UCEAP Guidebook.

Grading Scale

- Instructors in both lower-division city and language and upper-division content courses will use the following grading scale:

A+	97-100	B-	80-83	D	64-66
A	94-96	C+	77-79	D-	60-63
A-	90-93	C	74-76	F	59 and below
B+	87-89	C-	70-73		
B	84-86	D+	67-69		

- See course syllabi for grading criteria on individual assignments.
- Consult with instructor for clarification on how quizzes, exams, presentations, participation, and other coursework will be evaluated.

Conduct and Classroom Policies

UCEAP Student Conduct Policy

- The UCEAP Student Conduct Policy may be reviewed online.

UCEAP Academic Conduct Policy

- UCEAP Students are expected to follow University of California rules and regulations on academic misconduct. As enrolled UC students abroad, UCEAP Participants should understand and subscribe to the principles of academic integrity and must be willing to bear individual responsibility for their work while studying abroad. The UCEAP Academic Conduct Policy may be reviewed online.

Policy on Electronic Devices in the Classroom

- As a courtesy to your instructors and fellow students, you may not use cell phones, laptops, tablets, e-readers, or other electronic devices during class, even to check the time. You will be

expected to turn off your cell phone and any other devices during class time. No recording (audio or visual) of class sessions will be permitted.

Policy on Food, Drink and Courtesy in the Classroom

- No food or drinks are allowed in class except for bottled water. Students are expected to behave in a respectful manner when interacting with instructors, administrators, and staff members, as well with their peers in class discussions.

Paris Program Point People

Academic Oversight and Coordination

For information on courses, French language levels, grades, and academic matters, contact the Academic Director:

Carole Viers-Andronico, Ph.D.
UCEAP Paris Study Center
carole.viers@ucparis.fr

UCEAP Paris Study Center Administration

For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact the Center Administrator:

Shelby Ocaña
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