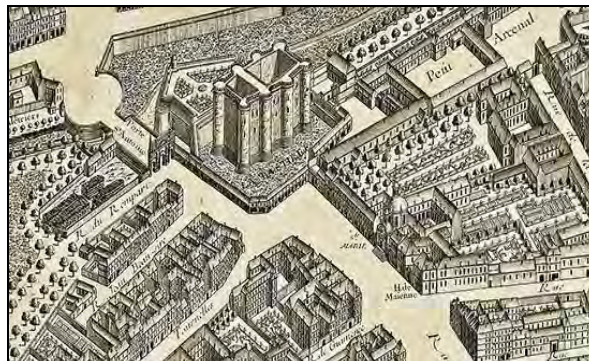
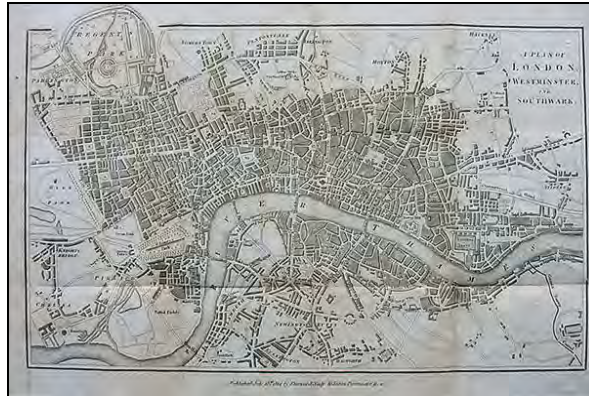


UNIVERSITY OF CALIFORNIA LON-PAR / PAR-LON

PERSPECTIVES ON THE GLOBAL CITY PROGRAM



ACADEMIC HANDBOOK

SPRING 2014

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PROGRAM OVERVIEW

The Perspectives on the Global City Program is the creation of faculty and administrators at the University of California. It is designed to introduce students to the complex social, political and economic issues brought about by immigration, increasing diversity and urban conflict in London and Paris. The program is intended as a rewarding experience abroad for students interested in exploring the challenges faced by these exciting and dynamic European capitals.

Spring Courses

During the **ten-week term**, students take a total of **four upper-division** 4.0 UC quarter (2.67 semester) unit **courses**, with two courses in London and two courses in Paris. Students also have the option of adding on a 2.0 UC quarter (1.33 semester) unit Directed Study course in the second city segment of their program. Through their coursework, students will interrogate how the challenges of contemporary urban diversity play out in specific arenas in the global cities of Paris and London, giving them the opportunity to compare and contrast the particularities of how these cities both became and understand themselves as global capitals.

- All upper-division courses meet for a total of thirty-three hours over the course of five weeks in each city.
- The optional Directed Study course in the second city segment meets for a total of ten hours over the course of five weeks.

Semester students participating in the 3.0 UC quarter (2.0 semester) unit Internship program in their second city will also be required to take a 2.0 UC quarter (1.33 semester) unit Workforce course, which will begin in the second city program segment and continue throughout the internship. To participate in the Internship program, students must select this option at time of application to the program.

- **Internship program students' Workforce course meets for a total of twenty-one hours over the course of nine weeks.**

Course Registration

Registration for upper-division courses takes place pre-departure. Students submit their course preferences with their application materials. During registration, students rank their selections. Since class space is limited, courses are assigned on a first-come, first-served basis. While every effort is made to grant students their first two selections in each city, some students may be assigned a third selection based on availability. Students receive their course assignments during on-site academic orientation upon arrival in their first city. Due to the unique nature of the program (faculty is hired and course materials are ordered based on enrollments), **adding or dropping courses is not an option. There is no "shopping" period.**

Registration for the optional **Directed Study** course takes place about midway through the first city segment so that faculty and staff in the second city can prepare the appropriate materials. Students will be provided with a list of possible research topics from which they may choose or they may propose their own research topic (subject to approval by the course instructor). Students opting to enroll in the Directed Study course will be asked to commit to a research topic approximately two weeks prior to their arrival in their second city.

Class Visits

All courses use the cities of London and Paris as extensions of the classroom in the form of site visits to important museums, historical monuments, and the like. **Class visits are an integral part of students' coursework and are required course meetings.**

Course Load

Courses on this program are demanding. **Students should expect to be in the classroom or on a required visit Monday through Thursday from three to six and a half hours per day. Special circumstances may result in an exceptional or make-up course meeting on a Friday.** All students should, therefore, consult their program calendar and course syllabi for any exceptional course meetings before making any travel plans. **Internship students should not plan any travel that**

would take them out of their internship city on Fridays, as they will likely have responsibilities relating to either the workforce course or to their internship on Fridays. See below for information on UC's attendance policy.

PROGRAM CALENDARS

Students should refer to their program specific calendar (London – Paris or Paris – London).

LONDON – PARIS	
UC SPRING PROGRAM - PERSPECTIVES ON THE GLOBAL CITY	Date
Official EAP Start Date	Wednesday, March 26
LON-PAR Orientations & textbook distribution, Welcome Reception	Thursday, March 27
London Walking Tour and visit to Borough Market	Friday, March 28
Classes begin	Monday, March 31
Week one	March 31 – April 4
Week two	April 7 – April 11
Week three	April 14 – April 18
Deadline to choose P/NP grading option for London classes	Deadline to enroll in Directed Study Course for Paris segment
	Thursday, April 17
Easter Monday – No classes	Monday, April 21
Week four	April 22 – April 25
Make up session for Monday, April 21 st classes missed	Friday, April 25
Day trip to Oxford	Saturday, April 26
Week five	April 28 – May 1
City Swap: LON-PAR students travel to Paris	Friday, May 2 AM
LON-PAR Orientations and textbook distribution	Friday, May 2 PM
Paris Walking Tour, Ile Saint Louis and Seine boat trip	Saturday, May 3
Week six	May 5 – May 9
Week seven	May 12 - May 16
Day trip to Versailles	Friday, May 16
Week eight	May 19 – May 23
Deadline to choose P/NP grading option for Paris classes	Thursday, May 22
Week nine	May 26 – May 30
Week ten	June 2 – June 6
Farewell Event – evening	Thursday, June 5
Quarter program ends – vacate program housing	Saturday, June 7
Semester Internship program ends – vacate program housing	Saturday, July 19

PARIS – LONDON	
UC SPRING PROGRAM - PERSPECTIVES ON THE GLOBAL CITY	Date
Official EAP Start Date	Wednesday, March 26
PAR-LON Orientations and textbook distribution, Welcome Reception	Thursday, March 27
Paris Walking Tour, Ile Saint Louis and Seine boat trip	Friday, March 28
Classes begin	Monday, March 31
Week one	March 31 – April 4
Week two	April 7 – April 11
Week three	April 14 – April 18
Deadline to choose P/NP grading option for Paris classes	Deadline to enroll in Directed Study Course for London segment
	Thursday, April 17
Easter Monday – No classes	Monday, April 21
Week four	April 22- April 25
Make up session for Monday, April 21 st & Thursday, May 1 st classes missed	Friday, April 25
Day trip to Versailles	Saturday, April 26
Week five	April 28 – April 30
French holiday - Free day	Thursday, May 1
City swap: PAR-LON students travel to London	Friday, May 2 AM
PAR-LON Orientations and textbook distribution	Friday, May 2 PM
Walking Tour and visit to Borough Market	Saturday, May 3
UK Bank Holiday –no classes	Monday, May 5
Week six	May 6 – May 9
Make up session for Monday, May 5 th classes missed	Friday, May 9 th
Day trip to Oxford	Saturday May 10 th
Week seven	May 12 - May 16
Week eight	May 19 – May 23
Deadline to choose P/NP grading option for London classes	Thursday, May 22
UK Bank Holiday – No classes	Monday, May 26
Week nine	May 27 – May 30
Make up session for Monday, May 26 classes missed	Friday, May 30
Week ten	June 2 – June 6
Farewell Event – evening	Thursday, June 5
Quarter Program ends – vacate program housing	Saturday, June 7
Semester Internship Program ends – vacate program housing	Saturday, July 19

WEEKLY SCHEDULES

London Segments

The weekly schedule for the **London** courses is currently under construction.

Paris Segments

Spring 2014 PARIS Weekly Schedule					
	Monday	Tuesday	Wednesday	Thursday	Friday/Saturday
09:00	Differing Diversities Profs. Dufoix & Bishop 9:00 - 12:30 (course time includes 15 min break)	(Un)Veiling the Republic Prof. Habibi 9:00 - 12:30 (course time includes 15 min break)	Differing Diversities Profs. Dufoix & Bishop 9:00 - 12:30 (course time includes 15 min break)	(Un)Veiling the Republic Prof. Habibi 9:00 - 12:30 (course time includes 15 min break)	PAR-LON Group
10:00					Friday March 28th
11:00					Paris Tour Ile St Louis & the Seine
12:00					Friday April 25th Make up Sessions for
13:00					April 21st and May 1st holidays
14:00	Documenting the Periphery Prof. Viers-Andronico 13:30 - 17:00 (course time includes 15 min break)	Directed Study 13:00 - 15:00 LON-PAR Group Only	Documenting the Periphery Prof. Viers-Andronico 13:30 - 17:00 (course time includes 15 min break)		Saturday April 26th
15:00					Day trip to Versailles
16:00					City Swap : Friday May 2nd
17:00					LON-PAR Group
18:00					Saturday May 3rd Paris Tour Ile St Louis & the Seine
					Friday May 16th Day trip to Versailles
All course visits will be split into two separate groups - some group visits will be held at exceptional times/days					
Students will be informed of exceptional group meeting days/times by their instructors					
Directed Study - 1st course meeting will be held on Monday May 5 15h30-17h30					
Internship Students' Workforce Course hours will be listed on a separate schedule					

Due to scheduling constraints of certain visits/activities, students will be informed by their instructors or administrators when there are any exceptional changes to the weekly schedules. **Students should also study their course-specific syllabi carefully.**

Organized Activities and Excursions

Students on the spring quarter/semester program will participate in a number of organized activities and excursions throughout the quarter portion of the program. A welcome reception in the first city will provide students the opportunity to meet and greet their peers and instructors. Students will learn about their host cities through a guided walking tour that will take place shortly after their arrival in each city. During each of the five-week program segments, they will go on a day trip to an exciting destination near their host cities. And at the end of the ten-week quarter, students will participate in a farewell reception with faculty that will provide them a forum to reflect upon their achievements and the knowledge they have acquired over the course of the program. The farewell reception will also allow semester internship students the opportunity to bid farewell to their peers as they continue their studies in their host city.

Most organized activities and excursions take place on a **Friday** or a **Saturday**, and some take place in the evening. Students should, therefore, consult their program calendar before making any travel plans.

ATTENDANCE POLICY

There is a strict attendance policy in place at the UC Study Centers by which students must abide. Students are expected to attend classes and participate actively in their education through their coursework at UC London and UC Paris. **It is, therefore, the student's responsibility to attend all classes, arrive punctually, and participate actively and respectfully in class activities and discussions.**

In general, any absence from class is interpreted as a sign that a student is not living up to his/her UC obligations. Excessive absences will lower course grades, and repeated absences may lead to academic probation or dismissal from the program. Class attendance is taken at the beginning of each course and names of absent students are forwarded to the program administrators.

In the spring term, students are required to attend all course meetings. Course meetings include site visits and excursions.

Students are allowed **only 1 course absence** for each course **for any reason** (illness, travel delays, or similar exceptional circumstances). **There are no exceptions to this rule.** If a student misses more than 1 course meeting (including required visits and excursions related to the course), then 1/3 of a letter grade will be deducted from the student's final grade for that course for each excessive absence. **Please note: three tardies (10 to 20 minutes late to class) equal one absence. Students arriving more than 20 minutes late to a course meeting will be counted as absent.**

For example, a student does not attend two course meetings of the same course. The first absence is allowed for any reason (illness, travel delays, or similar exceptional circumstances). The student's final grade in that course before the reduction for the excessive absence is an A-. After the reduction for the excessive absence, the student's final grade becomes a B+.

Travel and Attendance

Students planning to travel during their stay can avoid absences by planning the timing of their departures (no skipping out early) and returns carefully (students should avoid reserving the last return flight or train as these are often cancelled at the last minute, especially on low-cost airlines).

PARTICIPATION

Additionally, **any and all absences, including the allowed 1 course absence, and tardies will affect students' participation grades** in their classes. Participation comprises a significant percentage of the total grade in all courses, and to participate, students must be present from the start to the end of class. **Students should refer to their course syllabi for their instructors' policies** on what constitutes participation beyond attendance and punctuality.

No MAKE-UPS for missed work: if a student is absent on a day when there is some form of assessment (quiz, oral presentation, test, etc.), there will be no make-up quizzes or exams given.

No LATE ASSIGNMENTS: due to the intensive nature of the program, no late assignments will be accepted and no extensions will be given.

ACADEMIC INFORMATION

COURSES AND UNITS

• **Quarter Students**

❖ 4 Upper-division Content Courses, 4.0 UC quarter (2.67 semester) units each	16.0 UC quarter (10.67 semester) units
	Students will complete a total of 16.0 UC quarter (10.67 semester) units for the quarter program.
🚦 Optional Directed Study Course	Students who choose to add on the optional Directed Study Course will earn an additional 2.0 UC quarter (1.33 semester) units for a total of of 18.0 UC quarter (12.0 semester) units for the quarter program.

• **Semester Internship Students**

❖ 4 Upper-division Content Courses, 4.0 UC quarter (2.67 semester) units each	16.0 UC quarter (10.67 semester) units
❖ 1 Internship	3.0 UC quarter (2.0 semester) units
❖ 1 Workforce Course	2.0 UC quarter (1.33 semester) units
	Students will complete a total of 21.0 UC quarter (14.0 semester) units for the semester program.
🚦 Optional Directed Study Course	Students who choose to add on the optional Directed Study Course will earn an additional 2.0 UC quarter (1.33 semester) units for a total of of 23.0 UC quarter (15.33 semester) units for the semester program.

ADD/DROP

Adding or dropping courses is not an option for the UC Perspectives on the Global City Program.

STUDY LISTS

During the first few weeks of the spring quarter, students will be asked to complete and submit their study lists through MyEAP. This is the **list of courses that will be used to transfer units and grades to students'** home campuses.

Students are responsible for completing their study lists in a timely fashion, by the deadline indicated on their Program Calendar. Center Administrators will remind students of the study list deadline and can

assist them with the process. All units earned in the program will transfer to UC. Students' home campuses and their major/minor departments will determine how courses fulfill specific requirements.

PASS/NOPASS

Per UC Policy, students may elect to take a limited number of their total program units on a P/NP basis. Therefore, students have the choice to take **one** of their four upper-division content courses on a P/NP basis. Students are advised to consult with their campus advisors, as P/NP grading cannot be used for major, minor, or GE requirements on most UC campuses.

GRADES

Students should allow up to ninety days after the end of the program for their grades to appear on their transcripts. For more information on grade reporting, please visit http://eap.ucop.edu/Documents/guidebooks/1314/UCEAP_Guide_to_Study_Aboard.pdf.

Grading Scale in London

Instructors in London use the **UK grading scale**. These grades are converted to UC Letter grades as follows:

A+	80-100	C+	40-44
A	67-79	C	38-39
A-	60-66	C-	36-37
B+	55-59	D	34-35
B	50-54	F	0-33
B-	45-49		

Grading scale in Paris

Instructors in Paris use a grading scale similar to scales on students' home campuses. They will use the following scale:

A+	97-100	C	74-76
A	94-96	C-	70-73
A-	90-93	D+	67-69
B+	87-89	D	64-66
B	84-86	D-	60-63
B-	80-83	F	59 and below
C+	77-79		

Students should refer to course syllabi for grading criteria on individual assignments and should consult with their instructors for clarification on how specific coursework will be evaluated.

TEXTBOOKS AND READERS

Students' fees include payment for the course materials they use in connection with their classes, so there is no need to purchase any books or readers in advance. Books and readers are distributed during orientation.

BEHAVIOR IN CLASS AND AT THE STUDY CENTERS/ACCENT

No food or drinks are allowed in class except for bottled water. Cell phones and all other electronic devices must be switched off in class and during site visits/excursions. Students should check with their instructors for their policies on computer use in class.

UCEAP ACADEMIC CONDUCT POLICY

UCEAP Students are expected to follow University of California rules and regulations on academic misconduct. As enrolled UC students abroad, EAP Participants should understand and subscribe to the principles of academic integrity and must be willing to bear individual responsibility for their work while studying abroad. The UCEAP Academic Conduct Policy may be reviewed online at http://eap.ucop.edu/Documents/forms/academic_conduct_policy.pdf.

LONDON ACADEMIC OVERSIGHT AND COORDINATION

For information on courses, grades and academic matters, contact the ACCENT London Director:

Lizzie Terry

elizabeth.terry@accentintl.com

PARIS ACADEMIC OVERSIGHT AND COORDINATION

For information on courses, grades, and academic matters, contact the Academic Coordinator:

Carole Viers-Andronico, Ph.D.

UC Paris Study Center

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LONDON CENTER ADMINISTRATION

For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact:

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ukcontact@accentintl.com

PARIS CENTER ADMINISTRATION

For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact the Center Administrator:

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