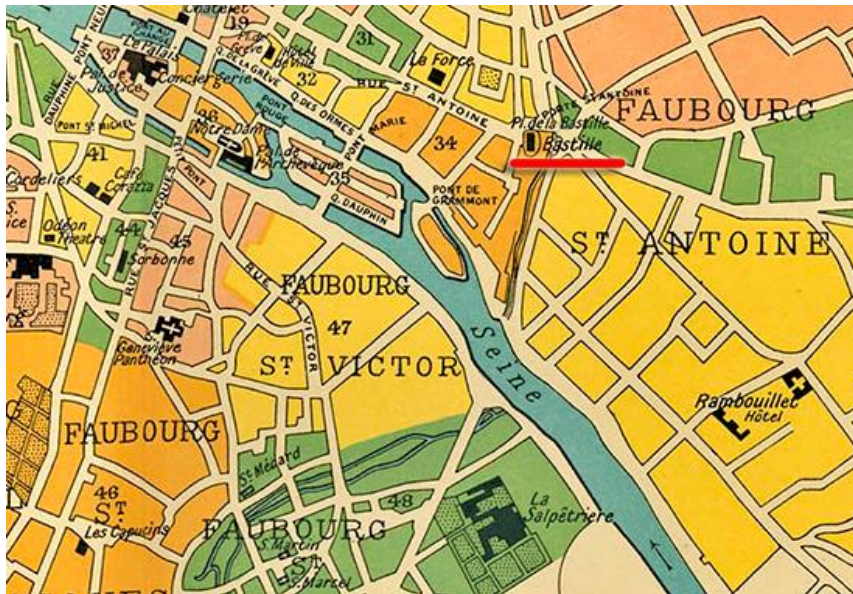


UNIVERSITY OF CALIFORNIA PARIS

PROGRAM IN FRENCH LANGUAGE AND CULTURE



ACADEMIC HANDBOOK

SUMMER 2016

Paris Study Center
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PROGRAM OVERVIEW

The Program in French Language and Culture is the creation of faculty and administrators at the University of California. It is designed to immerse students in several dimensions of French culture and life. The program is intended as a rewarding experience abroad, as it offers students immersion into French language and culture.

The program's intensive language sections can accommodate complete beginner to advanced language students. Some students may choose to follow a semi-intensive language course. This option is currently available to complete beginners only. All language sections are taught exclusively in French.

The program's three culture courses, (1) Paris as Palimpsest: A Perpetual Dialogue between Past and Present, (2) Tastes of Paris: The Anthropology of Food, and (3) Paris Reflections: Reconstructing Sites of Memory through Literary and Cinematographic Representations, all aim to provide students with engaging scholarly perspectives on the arts and social sciences as they pertain to the city of Paris in particular and to French culture in general. All culture courses are taught in English.

In lieu of a culture course, more advanced language students who are planning to continue their studies in France through an immersion program in Bordeaux or Lyon will be concurrently enrolled in the Pre-ILP Practicum, a methodology course that will prepare them for their French university experience. This course will be taught exclusively in French.

Once students arrive in Paris, they are introduced to French language and culture through multiple entryways. All language and culture courses use the city of Paris as an extension of the classroom by including visits to world-famous museums, temporary exhibitions or performances, and historical monuments. Additionally, all students participate in four mandatory excursions/activities. These excursions and activities are important to students' understanding of French culture. This year students will participate in two day trips: 1) a visit to the beautiful renaissance chateau of Chantilly and (2) a visit to the inspirational gardens of Monet's Giverny, paired with a tour of one of France's most beautiful villages, La Roche-Guyon, with its medieval chateau and much, much more. They will also participate in two evening activities: (1) a French cuisine cooking class and (2) a performance of a ballet at the historic Opéra Garnier. Students will be prepared for the ballet with a lecture from faculty prior to attending the performance. This year, students will have the pleasure of attending a performance of a tri-partite masterpiece by William Forsythe at the Opéra Garnier.

SCHEDULES AND PROGRAM CALENDAR

Weekly Schedules

Weekly schedules are available on the UC Paris website. Click the appropriate link below to view the weekly schedule for your program:

[Semi-intensive Track Schedule](#)

[Intensive Track Schedule](#)

[Pre-ILP Track Schedule](#)

Due to scheduling constraints of certain visits/activities, students will be informed by their instructors or the Academic Coordinator when there are any exceptional changes to the weekly schedules. For example, certain course meetings may necessitate an exceptional

time/day for a course meeting, and the mandatory ballet performance and the cooking class activity will take place in the evening. **Students should also study their course-specific syllabi carefully.**

Program Calendar

UC CENTER PROGRAM IN FRENCH LANGUAGE AND CULTURE	Date
Official EAP Start Date	Tuesday, June 14, 2016
Orientations and textbook distribution	Wednesday, June 15
Classes start and week one	Thursday-Friday, June 16-17
Mandatory excursion: Chantilly	Saturday, June 18
Week two	June 20 – June 24
Mandatory activity: Cooking class – Group 1	Wednesday, June 22
Deadline to choose P/NP grading option for 1 st French course (Intensive track only)	Thursday, June 23
Week three	June 27 – July 1
Mandatory activity: Cooking class – Group 2	Tuesday, June 28
Final exams: 1 st French course (Intensive & Pre-ILP tracks only)	Thursday, June 30
Week four	July 4 – July 8
Mandatory activity: Cooking class – Group 3	Wednesday, July 6
Deadline to choose P/NP grading option for culture course (Intensive track only)	Thursday, July 7
Bastille Day: no class	Thursday, July 14
Week five	July 11 – July 15
Mandatory conference: “Ballet” by Prof. von Koehler	Monday, July 11
Mandatory activity: W. Forsythe’s tripartite masterpiece	Tuesday, July 12 at 7 p.m.
Deadline to choose P/NP grading option for 2 nd French course (Intensive track only)	Wednesday, July 13
Week six	July 18 – July 22
Makeup classes from Bastille day holiday (Intensive French & Pre-ILP methodology only)	Friday, July 22
Mandatory excursion: Giverny and La Roche-Guyon	Saturday, July 23
Week seven and end of program	July 25 – July 30
Final exams: French, Pre-ILP and Culture Courses (all tracks)	July 27 -28
Move out of housing	Saturday, July 30

Program Course Structures by Track

During the **7-week program**:

- **Intensive track** students take **two** lower-division* French language courses (in sequence) and **one** upper-division culture course.
 - ❖ French language courses meet four days a week for a total of fourteen hours per week. From Monday through Thursday, students will spend three hours per day in class or on a course-related visit. An additional two hours per week are dedicated to instructor-led group outings or instructor-supervised personal projects. At the end of the summer program students will have completed a total of 10.0 UC quarter (6.67 semester) units of French language.
 - ❖ The upper-division culture courses meet for approximately six hours over the course of two/three days per week. The lecture course sessions meet twice per week for a total of four hours. The individual/group visits, special lectures, film screenings, etc. meet separately for one and a half to two and a half hours per week. At the end of the summer program students will have completed 4.0 UC quarter (2.67 semester) units for their culture course.

- **Semi-Intensive track** students take **one** lower-division French language course and **one** upper-division culture course.
 - ❖ French language courses meet four days a week for an average total of seven hours per week. From Monday through Thursday, students will spend one hour and thirty minutes per day in class or on a course-related visit. An additional two hours on three Mondays are dedicated to instructor-led group outings or instructor-supervised personal projects. At the end of the summer program students will have completed a total of 5.0 UC quarter (3.33 semester) units of French language.
 - ❖ The upper-division culture courses meet for approximately six hours over the course of two/three days per week. The lecture course sessions meet twice per week for a total of four hours. The individual/group visits, special lectures, film screenings, etc. meet separately for one and a half to two and a half hours per week. At the end of the summer program students will have completed 4.0 UC quarter (2.67 semester) units for their culture course.

- **Pre-ILP track** students take **two** lower-division* French language courses (in sequence) and **one** upper-division methodology practicum course.
 - ❖ French language courses meet four days a week for a total of fourteen hours per week. From Monday through Thursday, students will spend three hours per day in class or on a course-related visit. An additional two hours per week are dedicated to instructor-led group outings or instructor-supervised personal projects. At the end of the summer program students will have completed a total of 10.0 UC quarter (6.67 semester) units of French language.
 - ❖ The upper-division methodology practicum course sessions meet twice per week for a total of four hours. During class time, students will be engaged in a series of in-class and out-of-class activities that will prepare them to easily adjust to and succeed in the French academic environment. At the end of the summer program students will have completed 3.0 UC quarter (2.0 semester) units for their methodology course.

*More advanced language students will take one lower-division course and one upper-division course in their French language course sequence.

French Language Course Placement

Students are placed in their French language course based on two sets of criteria: 1) their previous study of the language and 2) the results of a two-part French language assessment (completed electronically pre-departure). Semi-intensive track students are not required to complete a language assessment as this track is for complete beginners only.

Culture Course Registration (Intensive and Semi-Intensive Tracks Only)

Registration for the upper-division culture course takes place pre-departure. Students receive an electronic message prompting them to complete an online registration form through the UC Paris [website](#) to rank their course preferences. **Students are strongly encouraged to study the [course descriptions](#) carefully when ranking their course preferences.** Since class space is limited, culture courses are assigned on a first-come, first-served basis. Students' first choices are not guaranteed. Students receive their course assignments during on-site academic orientation. Due to the unique nature of the program (faculty is hired and course materials are ordered based on enrollments), **adding or dropping courses is not an option.** There is no "shopping" period.

Pre-ILP Practicum - Methodology Course

Students following the Pre-ILP track will be enrolled in the methodology course automatically.

Excursions, Activities and Site Visits

All program courses use the city of Paris as an extension of the classroom in the form of site visits to important museums, historical monuments, and the like. Site visits are an integral part of students' coursework and are required course meetings.

Language, culture, and Pre-ILP courses are demanding. **Students should expect to be in the classroom or on a required visit/activity/excursion Monday through Thursday, and sometimes a Friday/Saturday,* from three to five hours per day.** See below for information on UC Paris's Summer Program attendance policy.

***Course meetings and any make-up sessions for national holidays, as well as two of the program's mandatory excursions will take place on a Friday/Saturday.** Students should, therefore, consult their [program calendar](#) for Friday/Saturday meetings before making any travel plans.

ATTENDANCE POLICY

In the summer program, **students are required to attend all course meetings and all mandatory activities and excursions.** The mandatory activities excursions, which take place on two Fridays and on two evenings throughout the summer program, are an integral part of coursework. Students will be required to complete assignments for their French language courses related to the mandatory activities and excursions.

There is a **strict attendance policy** in place at the UC Paris Study Center by which students must abide. Students are expected to attend classes and participate actively in their education through their coursework at UC Paris. **It is, therefore, the student's responsibility to attend all classes, arrive punctually, and participate actively and respectfully in class activities and discussions.**

Any absence from class is interpreted as a sign that a student is not living up to his/her UC obligations. **Excessive absences will lower course grades and may lead to academic probation or dismissal from the program.** Class attendance is taken at the beginning of each course and names of absent students are forwarded to the Academic Coordinator.

That being said, students do have a “safety net” for exceptional circumstances. See the chart below for detailed information:

French Language Courses and Mandatory Excursions	
<p>Students are allowed only 1 course absence* over the course of the summer term for any reason (illness, travel delays, or similar exceptional circumstances) be it a language course meeting or a mandatory activity/excursion. There are no exceptions to this rule. If a student misses more than one course meeting (including required visits and excursions), then 1/3 of a letter grade (approx 3%) will be deducted from the student’s final French grade for each additional absence from the course. *For students whose French language course meets twice per day (i.e., 9h30-11h and 11h30-13h00), the 1 course absence means 3 total course hours. Please note: three tardies (10-20 minutes late to class) equal one course absence. Students arriving more than 20 minutes late to a course meeting will be counted as absent.</p> <p>Students arriving more than 5 minutes late to a mandatory excursion will miss transport and be counted as absent.</p> <p>Students on the Intensive and Pre-ILP tracks follow two separate but sequential language courses. The attendance policy holds over the course of the summer term – only 1 course absence. The 1/3 of a letter grade deduction will affect the final grade of the course in which the excessive absence occurs.</p>	<p>For example, an intensive track student does not attend two course meetings (one of which is a mandatory excursion) and arrives between 10 and 20 minutes late to a French language course on three occasions over the course of the term. The first course absence occurs during the first course in the two-course sequence. This first course absence is allowed, and the student’s grade in the first French course is not affected. The student’s second absence and the accrual of three tardies occurs in the second course in the two-course sequence. The student’s final grade in the second French course before the reduction for the two excessive absences is 92% (A-). After the reduction of 1/3 of a letter grade for first excessive absence, from 92% to 89% (B+) and the reduction of 1/3 of a letter grade for the additional excessive absence (for the three tardies), the student’s final grade becomes 86% (B).</p>
Upper-Division Culture/Pre-ILP Practicum Courses	
<p>Students are allowed only 1 course absence for any reason (illness, travel delays, or similar exceptional circumstances). There are no exceptions to this rule. If a student misses more than one course meeting (including required visits, etc.), then 1/4 of a letter grade (2.5%) will be deducted from the student’s final grade for each additional absence from the course. Please note: three tardies (10-20 minutes late to class) equal one course absence. Students arriving more than 20 minutes late to a course meeting will be counted as absent.</p>	<p>For example, a student arrives between 10 and 20 minutes late to a culture course on three occasions and does not attend two course meetings. The first course meeting absence is allowed. The student’s final grade in that course before the reduction for the three tardies and the additional absence is 90% (A-). After the reduction of 1/4 of a letter grade for the tardies, from 90% to 87.5%, and the reduction of 1/4 of a letter grade for the additional absence, the student’s final grade becomes 85% (B).</p>

PARTICIPATION

Additionally, **any and all absences, including the permitted course absence, and tardies will affect students’ participation grades** in their classes. Participation comprises a significant percentage of the total grade in all courses, and to participate, students must be present from the start to the end of class. Students should refer to their course syllabi for their instructors’ policies on what constitutes participation beyond attendance and punctuality.

No MAKE-UPS for missed work: if a student is absent on a day when there is some form of assessment (quiz, written or oral exam, test, etc.), there will be no make-up quizzes or exams given. Students should refer to their course syllabi for their instructors’ policies on late homework or assignments.

ACADEMIC INFORMATION

COURSES AND UNITS

- **Intensive Track French Language & Culture Courses**

❖ 2 Sequential French Language Courses, 5.0 UC quarter (3.33 semester) units each	10.0 UC quarter (6.67 semester) units
❖ 1 Upper-division Culture Course	4.0 UC quarter (2.67 semester) units
	Students will complete a total of 14.0 UC quarter (9.34 semester) units for the summer program.

- **Semi-Intensive Track French Language & Culture Courses**

❖ 1 French Language Course	5.0 UC quarter (3.33 semester) units
❖ 1 Upper-division Culture Course	4.0 UC quarter (2.67 semester) units
	Students will complete a total of 9.0 UC quarter (6.0 semester) units for the summer program.

- **Pre-ILP Track French Language & Practicum Courses**

❖ 2 Sequential French Language Courses, 5.0 UC quarter (3.33 semester) units each	10.0 UC quarter (6.67 semester) units
❖ 1 Upper-division Pre-ILP Practicum Course	3.0 UC quarter (2.0 semester) units
	Students will complete a total of 13.0 UC quarter (8.67 semester) units for the summer program.

ADD/DROP

Adding or dropping courses is not an option for the UC Paris Summer Program.

STUDY LISTS

During the week of June 20th, students will receive an email prompt asking them to complete and submit their study lists through MyEAP. This is the list of courses that will be used to transfer units and grades to students' home campuses.

Students are responsible for completing their study lists in a timely fashion, by the deadline indicated in the email prompt. The UC Paris Center Administrator will remind students of the study list deadline and can assist them with the process.

TRANSFERING UNITS FOR CREDIT

All units earned in the program will transfer to UC. Students' home campuses and their major/minor departments will determine how courses fulfill specific requirements.

Students are advised to keep their graded work, as it may be requested to accompany a petition for fulfilling a requirement on the home campus.

PASS/NOPASS

Intensive Track

Students on these tracks may elect to take their **one** of their three courses on a P/NP basis and must indicate their choice to do so through MyEAP by the course-specific deadlines indicated on their Program Calendar. Students are advised to consult with their campus advisors, as P/NP grading cannot be used for major, minor, or GE requirements on most UC campuses.

Pre-ILP track

The P/NP grading option is not available to this track. Students following the Pre-ILP track must take their French language and Pre-ILP methodology courses for a letter grade.

Semi-Intensive track

The P/NP grading option is not available to this track. Students following the semi-intensive track must take their French language and culture courses for a letter grade.

FRENCH LANGUAGE COURSE EQUIVALENCIES*

UC Paris Course	Equivalency on UC Quarter Campuses	Equivalency on UC Semester Campuses	Continuing Students : Enrollment Advice for Fall Term	Remarks
PCC FR10 (Semi-Intensive)	Quarter 1	< 1 Semester	Quarter 2 / Semester 1 or 2	Semester students – see Academic Coordinator
PCC FR12AB Sequence	Quarters 1-2	> 1 Semester	Quarter 3 / Semester 2 or 3	Semester students – see Academic Coordinator
PCC FR23AB Sequence	Quarters 2-3	Semester 2	Quarter 4 / Semester 3	
PCC FR34AB Sequence	Quarters 3-4	N/A	Quarter 5 / Semester N/A	
PCC FR45AB Sequence	Quarters 4-5	Semester 3	Quarter 6 / Semester 4	
PCC FR56AB Sequence	Quarters 5-6	Semester 4	Upper-division Composition Course	Campus specific – see Academic Coordinator
PCC FR60 / FR101	Quarter 6 + Upper-division Composition Course	N/A	Upper-division coursework	Campus specific – see Academic Coordinator

*Please note: Equivalencies are approximate. One to one equivalencies are not possible for a number of reasons (e.g., quarter vs. semester campuses, varying texts and areas of concentration of home campus language departments/programs, etc.). The above equivalencies are not to be considered definitive prescriptions but rather as helpful suggestions.

Upon successful completion of their French language courses, students should, therefore, be prepared to advance to the next appropriate level on their UC home campuses. **Students with questions or concerns about French language levels should see the Academic Coordinator.**

GRADES

Students should allow up to ninety days after the end of the program for their grades to appear on their transcripts. For more information on grade reporting, please consult the [UCEAP Guidebook](#).

Grading scale

Instructors in both language and upper-division content courses will use the following grading scale:

A+	97-100	C	74-76
A	94-96	C-	70-73
A-	90-93	D+	67-69
B+	87-89	D	64-66
B	84-86	D-	60-63
B-	80-83	F	59 and below
C+	77-79		

Students should refer to course syllabi for grading criteria on individual assignments and should consult with their instructors for clarification on how quizzes, tests, exams, presentations, participation, and other coursework will be evaluated.

BEHAVIOR IN CLASS AND AT THE STUDY CENTER/ACCENT

No food or drinks are allowed in class except for bottled water. Students are expected to behave in a respectful manner when interacting with instructors, administrators, and staff members, as well with their peers in class discussions.

POLICY ON ELECTRONIC DEVICES IN THE CLASSROOM

As a courtesy to your instructors and fellow students, you may not use cell phones, laptops, tablets, e-readers, or other electronic devices during class, even to check the time. You will be expected to turn off your cell phone and any other devices during class time. No recording (audio or visual) of class sessions will be permitted.

UCEAP ACADEMIC CONDUCT POLICY

UCEAP Students are expected to follow University of California rules and regulations on academic misconduct. As enrolled UC students abroad, EAP Participants should understand and subscribe to the principles of academic integrity and must be willing to bear individual responsibility for their work while studying abroad. The [UCEAP Academic Conduct Policy](#) may be reviewed online.

ACADEMIC OVERSIGHT AND COORDINATION

For information on courses, French language levels, grades, and academic matters, contact the Academic Coordinator:

Carole Viers-Andronico, Ph.D.

UC Paris Study Center

carole.viers@accentintl.com

UC CENTER ADMINISTRATION

For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact the Center Administrator:

Shelby Ocaña

UC Paris Study Center

center@ucparis.fr