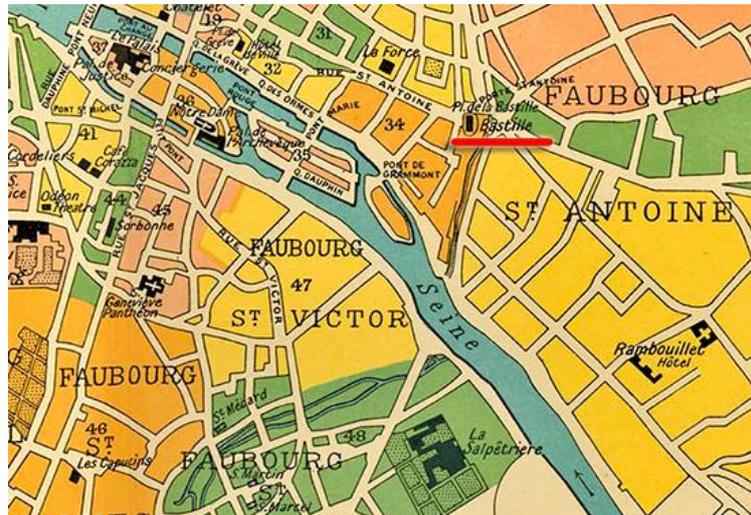


UNIVERSITY OF CALIFORNIA EDUCATION ABROAD PROGRAM

GLOBAL CITIES URBAN REALITIES



UCEAP PARIS ACADEMIC HANDBOOK SPRING 2017 Paris as 2nd City – Semester Program

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PROGRAM OVERVIEW

The Global Cities Urban Realities Program is the creation of faculty and administrators at the University of California. It is designed to introduce students to the complex social, political and economic issues brought about by immigration, increasing diversity and urban conflict in Paris and London. The program is intended as a rewarding experience abroad for students interested in exploring the challenges faced by these exciting and dynamic European capitals.

PARIS COURSES

UCEAP Paris Spring Courses

Courses on this program are demanding. During the **first five weeks of their Paris program, semester students should expect to be in the classroom or on a required visit Tuesday through Thursday for at least three hours per day and up to six hours per day. Special circumstances may result in an exceptional or make-up course meeting on a Friday, and certain organized activities may take place on a Saturday.** All students should, therefore, consult their program calendar and course syllabi for any exceptional course meetings, excursions, or activities before making any travel plans. See below for information on UCEAP's attendance policy.

During the **last six weeks of their Paris program, semester students should expect to be in the classroom or on a required visit Monday through Thursday for at least two hours per day and up to 3 hours per day.**

Content Courses

During their **eleven weeks in Paris**, students are required to take **two upper-division 4.5 UC quarter (3.0 semester) unit content courses**. Through their coursework, students will interrogate how the challenges of contemporary urban diversity play out in specific arenas in the global city of Paris.

- Upper-division courses meet for a total of thirty-eight hours over the course of five/six weeks.

During the first five weeks of the program, three upper-division content courses are being offered on the Spring 2017 Paris as 2nd City Semester Program.

- Documenting the Periphery: Identity and Citizenship in the "Other" Part of Paris
- Food in a Global City: Understanding France through its Food Traditions
- (Un)Veiling the Republic: France in the Muslim World and the Muslim World in France

Complete course descriptions are available on the www.ucparis.fr website.

- Content Course Registration:
Registration for upper-division courses in Paris takes place pre-departure. Students submit their course preferences through an online submission form. During registration, students rank their selections. Since class space is limited, courses are assigned on a first-come, first-served basis. While every effort is made to grant students their first choice, some students may be assigned a second or a third selection based on availability. Due to the unique nature of the program (faculty is hired and course materials are ordered based on enrollments), **adding or dropping courses is not an option.** There is no "shopping" period.
- During the last six weeks of the program, one upper-division content course is being offered on the Spring 2017 Paris as 2nd City Semester Program.
 - Nation and Identity in Modern France: A Series of Great Ideas
- Students on the semester program will be directly enrolled in the Nation and Identity course.

City and Language Course

During their **eleven weeks in Paris**, students are required to take **one lower-division 6.0 UC quarter (4.0 semester) unit city and language course**. Through their coursework, students will learn about French history, culture, and language. The course will be team-taught; students will participate in both city (Pursuing Paris) and language (Unlocking French) sections of the course.

- Lower-division city and language courses meet for a total of sixty hours over the course of eleven weeks.

Paris Courses and Units

❖ 1 Five-week Content Course, upper-division, 4.5 UC quarter (3.0 semester) units	Total Units: Students will complete a total of 15 UC quarter (10.0 semester) units for the Paris portion of their program.
❖ 1 Six-week Content Course upper-division, 4.5 UC quarter (3.0 semester) units	
❖ 1 Eleven-week City and Language Course, lower-division, 6.0 UC quarter (4.0 semester) units	

PARIS AS 2ND CITY SEMESTER PROGRAM CALENDAR

UC SPRING PROGRAM - GLOBAL CITIES URBAN REALITIES	
Paris Semester Students	Date
Arrive in Paris – orientations, book distribution, move-in	Thursday, May 4
Classes begin	Friday, May 5
Boat ride along the Seine	Saturday, May 6
Week one	May 8 - 12
Week two	May 15 - 19
Day trip to Chantilly	Saturday, May 20
Week three	May 22 - 26
Week four	May 29 – June 2
Week five and final exams	June 5 - 9
Farewell lunch with quarter students	Thursday, June 8
Week six	June 12 - 16
Week seven	June 19 - 23
Week eight	June 26 - 30
Week nine	July 3 - 7
Week ten	July 10 - 14
Bastille Day – national holiday	July 14
Week eleven and final exams	July 17 – 21
Semester program ends (move out of housing)	Saturday, July 22

WEEKLY SCHEDULE

SPRING SEMESTER 2017

PARIS AS 2ND CITY SEMESTER - WEEKLY SCHEDULE

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
WEEK 0 May 1-7	1 HOLIDAY SPRING BREAK	2 SPRING BREAK	3 SPRING BREAK	4 CITY SWAP ARRIVAL IN PARIS ORIENTATIONS	5 CLASSES BEGIN 10-11:30 City Lecture 12-2 French	6 10-11:30 City Visit 11:30 Boat Trip	7
WEEK 1 May 8-14	8	9 10-1 Content Course 1	10 10-12 French 1-3 City Visit	11 10-1 Content Course 1 2-4 French	12	13	14
WEEK 2 May 15-21	15	16 10-1 Content Course 1 2-3:30 City Lecture	17 10-12 French 1-3 City Visit	18 10-1 Content Course 1 2-4 French Culture Project 4:30-6:30 French	19 10-4 Content Course 1 Excursion(s)	20 DAY TRIP CHANTILLY includes 1 1/2 hour visit (by group)	21
WEEK 3 May 22-28	22	23 10-1 Content Course 1 2-3:30 City Lecture	24 10-12 French 1-3 City Visit	25 10-1 Content Course 1 2-4 French	26	27	28
WEEK 4 May 29-June 4	29	30 10-1 Content Course 1 1:30-3 City Lecture	31 10-12 French 1-3 City Visit	1 10-1 Content Course 1 2-4 French	2	3	4
WEEK 5 June 5-11	5	6 10-1 Content Course 1 2-4 French	7 10-12 French 1-2 City Midterm Exam	8 10-1 Content Course 1 Final Exam 1:30-3:30 Farewell (with quarter students)	9	10	11
WEEK 6 June 12-18	12 10-12 Content Course 2	13 2:30-3:30 City Lecture	14 2-4 Content Course 2	15 2-4 Content Course 2	16	17	18
WEEK 7 June 19-25	19 10-12 Content Course 2	20 3-4 French 4:30-6:30 City Visit	21 2-4 Content Course 2	22 2-4 Content Course 2	23	24	25
WEEK 8 June 26-July 2	26 10-12 Content Course 2	27 2:30-4 French 4:30-6:30 City Visit	28 2-4 Content Course 2	29 2-4 Content Course 2	30	1	2
WEEK 9 July 3-9	3 10-12 Content Course 2	4 3-4 French 4:30-6:30 City Visit	5 2-4 Content Course 2	6 2-4 Content Course 2	7	8	9
WEEK 10 July 10-16	10 10-12 Content Course 2	11 2:30-4 French 4:30-6:30 City Visit	12 2-4 Content Course 2	13 2-4 Content Course 2	14 BASTILLE DAY HOLIDAY	15	16
WEEK 11 July 17-22	17 10-12 Content Course 2	18 3-4 French Final Project 4:30-5:30 City Final Exam	19 2-4 Content Course 2	20 2-4 Content Course 2 Final Exam	21	22 SEMESTER PROGRAM ENDS	23

Content Courses (Course 1): (Documenting, Food, & Unveiling) Content Course (Course 2): Nation and Identity

Program calendars and weekly schedules are also available on the UC Paris website: ucparis.fr.

Due to scheduling constraints of certain visits/activities, students will be informed by their instructors or administrators when there are any exceptional changes to the weekly schedule. **Students are also expected to study their course-specific syllabi carefully.**

Organized Activities and Excursions

Students on the spring semester program will participate in a number of organized activities and excursions throughout the first five weeks of the program. Most organized activities and excursions take place on a **Friday** or a **Saturday**, and some take place in the evening. Students should, therefore, consult their program calendar and weekly schedules before making any travel plans.

- **Boat Trip along the Seine River:** Students will participate in a guided boat tour of the city of light shortly after their arrival.
- **Day trip to Chantilly:** Students will have a unique opportunity to visit the fairytale château at Chantilly where they will learn about its history and have time to explore the gardens.
- **Course excursions and visits:** students should consult their course-specific syllabi for information on course-related excursions and activities.
- **Farewell lunch:** Students will participate in a farewell lunch at the end of the first five weeks in Paris, to bid farewell to their quarter student peers.

ATTENDANCE POLICY

There is a strict attendance policy in place at the UCEAP Paris Study Center by which students must abide. Students are expected to attend classes and participate actively in their education through their coursework at UCEAP Paris. **It is, therefore, the student's responsibility to attend all classes, arrive punctually, and participate actively and respectfully in class activities and discussions.**

In general, any absence from class is interpreted as a sign that a student is not living up to his/her UCEAP obligations. Absences will lower course grades, and repeated absences may lead to more serious sanctions. Instructors maintain attendance records, and names of absent students are forwarded to program administrators.

Class Excursions/Visits:

All courses use the city of Paris as an extension of the classroom in the form of site visits to important museums, historical monuments, and the like. Class visits are an integral part of students' coursework and are required course meetings.

Grading Sanctions:

In the spring term, students are required to attend all course meetings, visits, and excursions.

If a student misses a course meeting (including required visits and excursions related to the course), then 1/3 of a letter grade (approximately 3%) will be deducted from the student's final grade for that course for each absence. **Please note: three tardies (10 to 20 minutes late to class) equal one absence. Students arriving more than 20 minutes late to a course meeting will be counted as absent.** For example, a student attends all but one course meeting of the same course. The student's final grade in that course before the reduction for the absence is an A-. After the reduction for the absence, the student's final grade becomes a B+.

Excused absences:

If a student is unable to attend class due to illness, the student must provide **appropriate documentation** in the form of a doctor's note from a medical professional, **dated the day of the absence**, for an absence to be excused.

Travel and Attendance

Students planning to travel during their stay can avoid absences by planning the timing of their departures (no skipping out early) and returns carefully (students should avoid reserving the last return flight or train as these are often cancelled at the last minute, especially on low-cost airlines).

PARTICIPATION

Additionally, **any and all absences and tardies will affect students' participation grades** in their classes. Participation comprises a significant percentage of the total grade in all courses, and to participate, students must be present from the start to the end of class. Students should refer to their course syllabi for their instructors' policies on what constitutes participation beyond attendance and punctuality.

NO MAKE-UPS for missed work: if a student is absent on a day when there is some form of assessment (quiz, oral presentation, exam, etc.), there will be no make-ups.

NO LATE ASSIGNMENTS: due to the intensive nature of the program, no late assignments will be accepted and no extensions will be given.

ACADEMIC INFORMATION

ADD/DROP

Adding or dropping courses is not an option for the UCEAP Global Cities Urban Realities Program.

STUDY LISTS

During the first few weeks of the spring program, students will be asked to complete and submit their study lists through MyEAP. This is the list of courses that will be used to transfer units and grades to students' home campuses.

Students are responsible for completing their study lists in a timely fashion. Center Administrators will inform students of the study list deadline and can assist them with the process.

TRANSFERING UNITS FOR CREDIT

All units earned in the program will transfer to UC. Students' home campuses and their major/minor departments will determine how courses fulfill specific requirements. **Students are advised to keep their graded work, as it may be requested to accompany a petition for fulfilling a requirement on the home campus.**

GRADING BASIS

Per UCEAP Policy, courses on this program must be taken on a letter-grade grading basis. P/NP grading is not available for courses on this program.

GRADES

Students should allow up to ninety days after the end of the program for their grades to appear on their transcripts. For more information on grade reporting, please visit http://www.eap.ucop.edu/Documents/guidebooks/1617/UGSA_academic.pdf.

Grading scale

Instructors in Paris use a grading scale similar to scales on students' home campuses. They will use the following scale:

A+	97-100	C	74-76
A	94-96	C-	70-73
A-	90-93	D+	67-69
B+	87-89	D	64-66
B	84-86	D-	60-63
B-	80-83	F	59 and below
C+	77-79		

Students should refer to course syllabi for grading criteria on individual assignments and should consult with their instructors for clarification on how specific coursework will be evaluated.

TEXTBOOKS AND READERS

Students' fees include payment for the course materials they use in connection with their classes, so there is no need to purchase any books or readers in advance. Books and readers are distributed during orientation.

BEHAVIOR IN CLASS AND AT THE UCEAP STUDY CENTER/ACCENT

No food or drinks are allowed in class except for water. Students are expected to behave in a respectful manner when interacting with instructors, administrators, and staff members, as well with their peers in class discussions.

POLICY ON ELECTRONIC DEVICES IN THE CLASSROOM

As a courtesy to your instructors and fellow students, you may not use cell phones, laptops, tablets, e-readers, or other electronic devices during class, even to check the time. You will be expected to turn off your cell phone and any other devices during class time. No recording (audio or visual) of class sessions will be permitted.

UCEAP ACADEMIC CONDUCT POLICY

UCEAP Students are expected to follow University of California rules and regulations on academic misconduct. As enrolled UC students abroad, EAP Participants should understand and subscribe to the principles of academic integrity and must be willing to bear individual responsibility for their work while studying abroad. The UCEAP Academic Conduct Policy may be reviewed online at http://eap.ucop.edu/Documents/forms/academic_conduct_policy.pdf.

CONTACTS

PARIS ACADEMIC OVERSIGHT AND COORDINATION

For information on courses, grades, and academic matters, contact the Academic Coordinator:
Carole Viers-Andronico, Ph.D.
UC Paris Study Center
carole.viers@accentintl.com

PARIS CENTER ADMINISTRATION

For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact the Center Administrator:
Shelby Ocaña
UC Paris Study Center
center@ucparis.fr