

Academic Handbook



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Table of Contents

Program Overview	3
Program Features	4
Program Options	5
Semi-Intensive Track.....	5
Intensive Track.....	5
Pre-ILP Track	5
French Language Course Equivalencies	6
UCEAP Program Policies and Protocols	7
Attendance Policy and Excessive Absence Protocol	7
Missed Work Policy	8
Add/Drop Policy.....	8
Study Lists Protocol and Transferring Units.....	8
Pass/No Pass Policy per Track.....	9
Grading Protocol.....	10
Conduct and Classroom Policies	10-11
Paris Program Point People	11

Program Overview

The French Language and Culture Program is the creation of faculty and administrators at the University of California. It is designed to immerse students in several dimensions of French culture and life.

Living abroad was so enriching. Now I'm majoring in French!

-Former program participant.

- Beginner to advanced language courses, all taught exclusively in French.
- Complete beginners may choose the semi-intensive track.
- Culture courses include Paris as Palimpsest, The Cultural Politics of Food, and Paris Reflections. These courses are taught in English.
- A Pre-ILP Practicum and Methodology course option for students moving on to an immersion course in Bordeaux or Lyon. These courses are taught exclusively in French.

Program Features

Excursions



Day trip to the beautiful Renaissance chateau of Chantilly



Day trip to Monet's gardens at Giverny and the charming village of La Roche-Guyon with its medieval chateau

Ballet



A magical evening is in store for you at either the Opéra Garnier or the Salle Pleyel

French Cuisine



A culinary adventure awaits you

My French improved so much! I can't wait to return to Paris after I graduate! - Former program participant.

Program Options

Semi-Intensive Track



Students take **one** lower-division French language course and **one** upper-division culture course. This track is only available to complete beginners.

Intensive Track



Students take **two** lower-division* French language courses (in sequence) and **one** upper-division culture course.

*More advanced language students will take one lower-division course and one upper-division course in their French language course sequence.

Pre-ILP Track



Students take **two** lower-division* French language courses (in sequence) and **one** upper-division methodology practicum course. *More advanced language students will take one lower-division course and one upper-division course in their French language course sequence.

Yesterday I learned how to order Orangina in French. Today I feel like I can conquer the world! - Former program participant.

French Language Course Equivalencies

Equivalencies are approximate. They are not to be considered definitive prescriptions but rather as helpful suggestions.

Students with questions or concerns about French language levels should meet with the Academic Coordinator.

UCEAP Paris Course	Equivalency on UC Quarter Campuses	Equivalency on UC Semester Campuses	Continuing Students : Enrollment Advice for Fall Term	Remarks
PCC FR10 (Semi-intensive)	Quarter 1	< 1 Semester	Quarter 2 / Semester 1 or 2	Semester students – see Academic Coordinator
PCC FR12AB Sequence	Quarters 1-2	> 1 Semester	Quarter 3 / Semester 2 or 3	Semester students – see Academic Coordinator
PCC FR23AB Sequence	Quarters 2-3	Semester 2	Quarter 4 / Semester 3	
PCC FR34AB Sequence	Quarters 3-4	N/A	Quarter 5 / Semester N/A	
PCC FR45AB Sequence	Quarters 4-5	Semester 3	Quarter 6 / Semester 4	
PCC FR56AB Sequence	Quarters 5-6	Semester 4	Upper-division Composition Course	Campus specific – see Academic Coordinator
PCC FR60 / FR101 Sequence	Quarter 6 + Upper-division Comp Course	N/A	Upper-division coursework	Campus specific – see Academic Coordinator

UCEAP Program Policies and Protocols

Attendance Policy and Excessive Absence Protocol

- Attendance is expected in all course meetings, course-related activities, and group excursions.
- Plan to arrive on time to all course meetings. You will be marked absent if you are not present at the start of class.
- The allowed absences indicated in the chart below include exceptional circumstances (e.g., medical, transport delays, or emergency situations).
- Excessive absences will lower course grades. Check course syllabi for grading sanctions. You will be required to meet with the Academic Coordinator if the grade penalty for excessive absences results in a projected C or lower grade for the language class. You will also be required to meet with the Academic Coordinator if it is determined that your absences have a negative impact on other students in the class (e.g., group presentations). When appropriate, the Academic Coordinator will confer with UCEAP on disciplinary measures to take, including probation and dismissal from the program.

Attendance Policy per Track

Semi-Intensive Track



You are allowed two absences for the culture course and one absence for the French language course.

Intensive Track



You are allowed two absences for the culture course and one absence for each of the French language levels.

Pre-ILP Track



You are allowed one absence in the Pre-ILP Methodology course and one absence for each of the French language levels.

Missed Work Policy

- No make-ups for missed work.
- If a student is absent on a day when there is some form of assessment (quiz, written or oral exam, test, etc.), there will be no make-up quizzes or exams given.
- Students should refer to their course syllabi for their instructors' policies on late homework or assignments.

Add/Drop Policy

- Adding or dropping courses is not an option for the UCEAP Paris Summer Program.

Study List Protocol and Transferring Units

- Your study list is the list of courses that will be used to transfer units and grades to your home campus.
- Students are responsible for completing their study lists when prompted by the Study Center.
- All units earned will transfer to UC. Your home campuses and major/minor departments will determine how courses fulfill specific requirements. **Students are advised to keep their graded work, as it may be requested to accompany a petition for fulfilling a requirement on the home campus.**

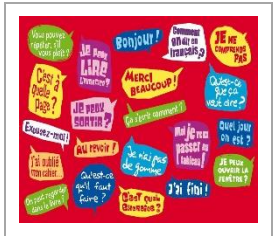
Pass/No Pass Policy per Track

Semi-Intensive Track



You may elect to take **one** of your two courses on a P/NP basis. Students are encouraged to consult with their campus advisors, as P/NP grading cannot be used for major, minor, or GE requirements on most UC campuses.

Intensive Track



You may elect to take **one** of your three courses on a P/NP basis. Students are encouraged to consult with their campus advisors, as P/NP grading cannot be used for major, minor, or GE requirements on most UC campuses.

Pre-ILP Track



You may elect to take your **PRE-ILP Methodology** course on a P/NP basis. French language courses on this track are letter grade only. Students are encouraged to consult with their campus advisors, as P/NP grading cannot be used for major, minor, or GE requirements on most UC campuses.

This program really gave me a sense of “the Real Paris,” something I never would have seen without the help of my instructors - Former program participant.

Grading Protocol

- Students should allow up to ninety days after the end of the program for their grades to appear on their transcripts. For more information on grade reporting, please consult the [UCEAP Guidebook](#).

Grading scale

- Instructors in both language and upper-division content courses will use the following grading scale:

A+	97-100	C	74-76
A	94-96	C-	70-73
A-	90-93	D+	67-69
B+	87-89	D	64-66
B	84-86	D-	60-63
B-	80-83	F	59 and below
C+	77-79		

- See course syllabi for grading criteria on individual assignments.
- Consult with instructor for clarification on how quizzes, tests, exams, presentations, participation, and other coursework will be evaluated.

Conduct and Classroom Policies

UCEAP STUDENT CONDUCT POLICY

- The [UCEAP Student Conduct Policy](#) may be reviewed online.

UCEAP ACADEMIC CONDUCT POLICY

- UCEAP Students are expected to follow University of California rules and regulations on academic misconduct. As enrolled UC students abroad, UCEAP Participants should understand and subscribe to the principles of academic integrity and must be willing to bear individual responsibility for their work while studying abroad. The [UCEAP Academic Conduct Policy](#) may be reviewed online.

POLICY ON ELECTRONIC DEVICES IN THE CLASSROOM

- As a courtesy to your instructors and fellow students, you may not use cell phones, laptops, tablets, e-readers, or other electronic devices during class, even to check the time. You will be expected to turn off your cell phone and any other devices during class time. No recording (audio or visual) of class sessions will be permitted.

POLICY ON FOOD, DRINK AND COURTESY IN THE CLASSROOM

- No food or drinks are allowed in class except for bottled water. Students are expected to behave in a respectful manner when interacting with instructors, administrators, and staff members, as well with their peers in class discussions.

Paris Program Point People

ACADEMIC OVERSIGHT AND COORDINATION

- For information on courses, French language levels, grades, and academic matters, contact the Academic Coordinator:

Carole Viers-Andronico, Ph.D.

UCEAP Paris Study Center

carole.viers@accentintl.com

UCEAP PARIS STUDY CENTER ADMINISTRATION

- For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact the Center Administrator:

Shelby Ocaña

UCEAP Paris Study Center

center@ucparis.fr