

# University of California Education Abroad Program French and European Studies – fall 2017

## Academic Handbook



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## Program Overview

The Program in French and European Studies is the creation of faculty and administrators at the University of California. It is designed to immerse students in several dimensions of French culture and life and is intended as a rewarding experience abroad. It is also a gateway for some students who may choose to extend their stay in France for a second semester in Paris at Sciences Po, or at the University of Bordeaux or Lyon.




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*Living abroad was so enriching. Now I'm majoring in French!*

*-Former program participant.*

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- The program begins with an 11-day language Practicum, designed to provide you with a smooth start to your French life.
- Semester-long French language courses: beginner to advanced levels, all taught exclusively in French.
- Semester-long Content courses in the humanities and social sciences are taught in English.

 <p><b>PRACTICUM</b> 4.5 UC quarter, 3.0 semester units</p>	<p>The program begins with an <b>11-day language and culture practicum</b> focusing on language learning. Practicum language courses meet every day for three hours. Also included are <b>six excursions</b> that allow students to discover both practical and cultural aspects of the city. The excursions, which generally last from two to three hours, are an integral part of the practicum and are mandatory course meetings.</p>
 <p><b>SEMESTER FRENCH COURSE</b> 6.00 UC quarter, 4.0 semester units</p>	<p>Students take <b>one French language</b> course during the 13-week semester. French language courses meet two days per week for two-hour class sessions with a series of three excursions (two to three hours each) that will take place at various points throughout the semester term.</p>
 <p><b>SEMESTER CONTENT COURSE</b> 5.00 UC quarter, 3.33 semester units</p>	<p>Students take two* upper division content courses during the 13-week semester. The content courses meet two days per week for one-and-a half-hour class sessions.</p> <p>* Graduating seniors may take a third content course</p>

## Program Features



Day trip to the beautiful chateau de Versailles!



Culinary adventures!



Visit an open air market and use your new language skills!



Practice your French with your class in a café!

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*My French improved so much! I can't wait to return to Paris after I graduate! - Former program participant.*

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# French Language Course Equivalencies

Equivalencies are approximate. They are not to be considered definitive prescriptions but rather as helpful suggestions.

Students with questions or concerns about French language levels should meet with the Academic Coordinator.

UC Paris Course	Equivalency on UC Quarter Campuses	Equivalency on UC Semester Campuses	Continuing Students : Enrollment Advice for Next Term
PCC FR12 (Sections A,B,C)	Quarters 1-2	Semester 1	Quarter 3 / Semester 2
PCC FR13 (Sections A,B,C)	Quarters 2-3	Semester 2	Quarter 4 / Semester 3
PCC FR14 (Sections A,B,C)	Quarters 3-4	Semester 3	Quarter 5 / Semester 4
PCC FR15 (Sections A,B,C)	Quarters 4-5	Semester 3-4	Quarter 6 / Semester students – please consult with Academic Coordinator for enrollment advice
PCC FR16 (Sections A,B,C)	Quarters 5-6	Semester 4	Please consult with the Academic Coordinator for campus-specific enrollment advice

## UCEAP Program Policies and Protocols

### Attendance Policy

- Attendance is expected in all course meetings, course-related activities and visits/excursions.
- Plan to arrive on time to all course meetings. You will be marked absent if you are not present at the start of class. You will also be marked absent if you skip out early.
- Absences will adversely affect course participation grades.  
You will be required to meet with the Academic Coordinator if your academic performance results in a projected C or lower grade for the language class. You will also be required to meet with the Academic Coordinator if it is determined that your lack of participation in a course has a negative impact on the other students in the class (e.g., group presentations). When appropriate, the Academic Coordinator will confer with UCEAP on disciplinary measures to take, including probation and dismissal from the program.

## Missed Work Policy

**No MAKE-UPS for missed work:** if a student is absent on a day when there is some form of assessment (quiz, written or oral exam, test, etc.), there will be no make-up quizzes or exams given. Students should refer to their course syllabi for their instructors' policies on late homework or assignments.

## Add/Drop Policy

- Adding or dropping courses is not an option for any UCEAP Paris Program.

## Pass/No Pass Policy

- Students taking the practicum plus three semester courses can take one for P/NP
- Students taking the practicum plus four semester courses can take two for P/NP
- **Week eight is the deadline for choosing this option**

## Study List Protocol and Transferring Units

- Your study list is the list of courses that will be used to transfer units and grades to your home campus. It is located in your MyEAP space.
- Students are responsible for completing their study lists when prompted by the Study Center.
- All units earned will transfer to UC. Your home campus and major/minor departments will determine how courses fulfill specific requirements. **Students are advised to keep graded work, as it may be requested to accompany a petition for fulfilling a requirement on the home campus.**

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*This program really gave me a sense of “the Real Paris,” something I never would have seen without the help of my instructors - Former program participant.*

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## Grading Protocol

- Students should allow up to ninety days after the end of the program for their grades to appear on their transcripts. For more information on grade reporting, please consult the [UCEAP Guidebook](#).

## Grading Scale

- Instructors in both language and upper-division content courses will use the following grading scale:

A+	97-100	B-	80-83	D	64-66
A	94-96	C+	77-79	D-	60-63
A-	90-93	C	74-76	F	59 and below
B+	87-89	C-	70-73		
B	84-86	D+	67-69		

- See course syllabi for grading criteria on individual assignments.
- Consult with instructor for clarification on how quizzes, tests, exams, presentations, participation, and other coursework will be evaluated.

## Conduct and Classroom Policies

### UCEAP Student Conduct Policy

- The [UCEAP Student Conduct Policy](#) may be reviewed online.

### UCEAP Academic Conduct Policy

- UCEAP Students are expected to follow University of California rules and regulations on academic misconduct. As enrolled UC students abroad, UCEAP Participants should understand and subscribe to the principles of academic integrity and must be willing to bear individual responsibility for their work while studying abroad. The [UCEAP Academic Conduct Policy](#) may be reviewed online.

### Policy on Electronic Devices in the Classroom

- As a courtesy to your instructors and fellow students, you may not use cell phones, laptops, tablets, e-readers, or other electronic devices during class, even to check the time. You will be expected to turn off your cell phone and any other devices during class time. No recording (audio or visual) of class sessions will be permitted.

### Policy on Food, Drink and Courtesy in the Classroom

- No food or drinks are allowed in class except for bottled water. Students are expected to behave in a respectful manner when interacting with instructors, administrators, and staff members, as well with their peers in class discussions.



# Paris Program Point People

## Academic Oversight and Coordination

For information on courses, French language levels, grades, and academic matters, contact the Academic Coordinator:

**Carole Viers-Andronico, Ph.D.**

UCEAP Paris Study Center

[carole.viers@accentintl.com](mailto:carole.viers@accentintl.com)

## UCEAP Paris Study Center Administration

For information on all UC-related paperwork, petitions, health insurance, and physical and mental health matters, contact the Center Administrator:

**Shelby Ocaña**

UCEAP Paris Study Center

[center@ucparis.fr](mailto:center@ucparis.fr)